



**AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	Facility Management
FPDS Code D302	Systems Development Services
FPDS Code D306	Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	Backup and Security Services
FPDS Code D311	Data Conversion Services
FPDS Code D313	Computer Aided Design Services and Computer Aided Manufacturing Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Data Services, Creation/Retrieval of Other Information Services and Creation/Retrieval of IT Related Automated News Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note: Contractor has been awarded under the Cooperative Purchasing and Disaster Recovery Programs.

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Contract Number: GS-35F-387GA

Period Covered by Contract: April 24, 2017 through April 23, 2022

Pricelist current through Modification PS-0006 March 28, 2019

General Services Administration  
Federal Acquisition Service

Products and ordering information in this Authorized FAS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.gsa.gov/fas>

**INFORMATION FOR ORDERING ACTIVITIES**

1a. Table of awarded the special item number with appropriate cross-reference to item descriptions and awarded price.

*Special Item No.132-51 Information Technology Professional Services*

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

*See Price Sheet*

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

*Skill category descriptions begin on page 10*

2. Maximum order. \$500,000

***This maximum order threshold is a dollar amount at which it is suggested that the ordering agency request a discount from the contractor before issuing the order. The contractor may: (1) Offer a new lower price, (2) Offer the lowest price available under the contract, or (3) Decline the order within (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order threshold.***

3. Minimum order. \$100

4. Geographic coverage. *Domestic only*

5. Point of production. *Same as company address*

6. Discount from list prices or statement of net price. *Government prices are net*

7. Quantity discounts. *.5% for orders between \$300,000 and \$500,000*

8. Prompt payment terms. *None, Net 30 days*

9a. *The Government purchase Card will be accepted for payment on orders below the micro-purchase threshold.*

9b. *The Government purchase Card will be accepted for payment on orders above the micro-purchase threshold.*

10. Foreign items. *None*

11a. Time of delivery. *As negotiated on the task order level.*

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

*As negotiated on the task order level*

- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.  
*As negotiated on the task order level*
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.  
*As negotiated on the task order level*
12. F.O.B. point. *Not Applicable*
- 13a. Ordering address. *Same as company address*
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3. For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address. *Same as company address*
15. Warranty provision. *Not Applicable*
16. Export packing charges, if applicable. *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). *None*
18. Terms and conditions of rental, maintenance, and repair. *Not Applicable*
19. Terms and conditions of installation. *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.  
*Not Applicable*
- 20a. Terms and conditions for any other services. *Not Applicable*
21. List of service and distribution points. *Not Applicable*
22. List of participating dealers. *Not Applicable*
23. Preventive maintenance. *Not Applicable*
- 24a. Special attributes such as environmental attributes. *Not Applicable*
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Number System (DUNS) number. *080319172*
26. Notification regarding registration in SAM.gov database. *CAGE Code: 7QHC9*

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
  - (1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational

conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

#### **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

#### **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

#### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

#### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

#### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## ***DESCRIPTION OF IT PROFESSIONAL SERVICES***

### **EPM Subject Matter Expert**

**Functional Responsibilities:** Leverages highly technical and specialized experience in Enterprise Performance Management (EPM) to provide expert guidance while developing and implementing technical architecture and information systems. Leads multiple workstreams and provides direction to project teams. Leads the design and development of technical and business processes, software infrastructure, database architecture, and system integration processes. Leads multiple teams through the execution of the Systems Development Life Cycle (SDLC) for solution implementation including requirements gathering, designing and developing technical solutions, system testing, user and administrator training and documentation, solution go-live, and post go-live support.

**Minimum Education:** Bachelor's Degree in computer science, engineering, information technology, finance, or related field

**Minimum Experience:** Five years related experience

### **EPM Architect**

**Functional Responsibilities:** Leverages highly technical and specialized experience in Enterprise Performance Management (EPM) to develop and implement technical architecture and information systems. Leads workstreams and provides direction to project teams. Designs and develops technical and business processes, software infrastructure, database architecture, and system integration processes. Leads teams through the execution of the Systems Development Life Cycle (SDLC) for solution implementation including requirements gathering, designing and developing technical solutions, system testing, user and administrator training and documentation, solution go-live, and post go-live support.

**Minimum Education:** Bachelor's Degree in computer science, engineering, information technology, finance, or related field

**Minimum Experience:** Four years related experience

### **EPM Specialist**

**Functional Responsibilities:** Leverages strong technical and specialized experience in Enterprise Performance Management (EPM) to develop and implement technical architecture and information systems. Provides direction for workstreams. Designs and develops technical and business processes, software infrastructure, database architecture, and system integration processes. Assists teams through the execution of the Systems Development Life Cycle (SDLC) for solution implementation including requirements gathering, designing and developing technical solutions, system testing, user and administrator training and documentation, solution go-live, and post go-live support.

**Minimum Education:** Bachelor's Degree in computer science, engineering, information technology, finance, or related field

**Minimum Experience:** Two years related experience

### **EPM Developer**

**Functional Responsibilities:** Leverages technical and specialized experience in Enterprise Performance Management (EPM) to develop and implement technical architecture and information systems. Analyzes solutions and executes workstreams. Designs and develops technical process flows, software infrastructure, database architecture, and system integration processes. Executes the Systems Development Life Cycle (SDLC) for solution implementation including requirements gathering, designing and developing technical solutions, system testing, user and administrator training and documentation, solution go-live, and post go-live support.

**Minimum Education:** Bachelor's Degree in computer science, engineering, information technology, finance, or related field

**Minimum Experience:** One year related experience

**EPM Associate**

**Functional Responsibilities:** Leverages a technical and specialized skillset in Enterprise Performance Management (EPM) to assist in the development and implementation of technical architecture and information systems. Analyzes solutions and assists in the execution of workstreams. Designs and develops technical process flows, software infrastructure, database architecture, and system integration processes. Assists the execution of the Systems Development Life Cycle (SDLC) for solution implementation including requirements gathering, designing and developing technical solutions, system testing, user and administrator training and documentation, solution go-live, and post go-live support.

**Minimum Education:** Bachelor's Degree in computer science, engineering, information technology, finance, or related field

**Minimum Experience:** Less than one year related experience

The following labor category definitions describe the functional responsibilities, education, and experience requirements for each labor category. These requirements are a guide to the types of experience and education typical of personnel in each labor category. Education and experience may be substituted for each other. Each year of relevant experience may be substituted for one year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience or education.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for a task order. Therefore, waivers to the education/experience requirements may be granted by either the task order CO or COR. If such a waiver is included in our proposal, award of a contract shall be deemed a grant of the waiver. If there is no proposal, such as in the case of replacing a contractor employee during the course of a previously awarded contract, CO or COR acceptance of submitted candidate shall be deemed approval of such waiver.



***ALPINE CONSULTING PARTNERS, LLC'S  
AUTHORIZED GSA SCHEDULE CONTRACT PRICING***

Labor Category	GSA Hourly Rate
EPM Subject Matter Expert	\$193.45
EPM Architect	\$173.51
EPM Specialist	\$148.72
EPM Developer	\$135.42
EPM Associate	\$116.07